

DHL IMPORT EXPRESS WORLDWIDE / Third Party IMP Routing Order

Fax No. _____

FAX To: Shipper

Company Name _____
 Attn. _____
 Address _____

 Postcode/Zip Code _____ Phone _____

Please use this **DHL Payer Account Number** when sending shipments to the delivery address.



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Using this account number means the Payer (account holder) is responsible for payment of all transport and insurance costs, including any additional charges.

Please tick one:

For a single shipment only For multiple shipments sent by this shipper/sender/supplier till: _____
 (date / month / year)

FAX From:

Company Name _____
 Attn. _____
 Address _____

 Postcode / Zip Code _____ Phone _____
 Shipment Insurance Yes (additional fee may apply) No

Delivery Address

Company Name _____
 Attn. _____
 Address _____

 Postcode / Zip Code _____ Phone _____

If the payer (account holder) is different from the receiver, please print the above on DHL Waybill.

Follow these three simple steps to ensure all shipment charges are billed directly to the Payer (account holder).

- 1 Write the DHL Payer Account Number (see above) on a DHL Waybill.**
 This Payer Account Number is only to be used upon the Payer's (account holder's) request. Please refer to your local DHL website for instructions on completing the DHL Waybill.
- 2 Complete the DHL Waybill (and if necessary a commercial invoice for declarable goods).**
- 3 Contact your local DHL office to arrange a collection.**
 Note: Please obtain the Payer's (account holder's) agreement before taking out any insurance or incurring additional costs. Please bring a copy of this routing order when dropping off your shipment at a DHL drop-off location.

Routing Order Confirmation

Payer's (account holder's) Confirmation

Please send all air express shipments to the delivery address using DHL service. Please quote and use our DHL Payer Account Number, which has been set up for this purpose, only described above. We will accept and be responsible for shipment transportation charges sent under this routing order.

Payer's (account holder's) Signature _____ Date _____

Shipper's Confirmation

We will adhere to the Payer's (account holder's) requests and all future air express shipments, as detailed above, will be shipped on the listed DHL Payer Account Number via DHL. (Shipper: Please sign below, and return a copy to the Payer (account holder) as confirmation.)

Shipper's Signature _____ Date _____